



Giving Hope Today

## EMPLOYMENT OPPORTUNITY

### The Salvation Army Ontario Great Lakes Division

<b>Job Title:</b>	Thrift Store Clerk	<b>Competition #:</b>	N/A
<b>Department:</b>	Thrift Store (Retail)	<b>Position Type:</b>	Temporary, full-time
<b>Salary Range:</b>	\$11.40 per hour	<b>Date posted:</b>	August 1, 2017
<b>Location:</b>	Wallaceburg Thrift Store	<b>Posting Expires:</b>	August 10, 2017
<b>Applications Accepted By</b>			
<b>Fax: (519)358-7094</b> or <b>E-mail: <a href="mailto:kelly_roy@can.salvationarmy.org">kelly_roy@can.salvationarmy.org</a></b>		<b>Mail:</b> The Salvation Army Chatham Thrift Store Attention Kelly Roy, Thrift Store Manager 456 St Clair Street Chatham, ON N7L 3K7	
<b>Attention:</b> Kelly Roy, Thrift Store Manager <b>Please no phone calls.</b>			
<b>Job Description</b>			
<p><b>RESPONSIBILITIES:</b>  Opening and closing the store.  Accurate completion of all customer transactions including cash and debit sales  Contribute to meeting store budgets by maintaining customer service standards.  Assist with store layout plans to attract customers, which include window displays and merchandise displays.  Ensures attractiveness of the store through "Tidy Maintenance"  Replenish inventory levels based on managers directions  Contribute to the control of inventory by receiving, sorting and pricing as per directions  Contribute to the safety of staff and customers (e.g. snow removal, clear fire exits and clean spillage).  Work as a productive team member and independently when necessary.  Direct volunteer work assignments in the store.  Perform other position related duties as assigned</p> <p><b>QUALIFICATIONS:</b>  Completed Secondary School  Minimum of three (3) months of prior related experience in warehouse processing or goods distribution and knowledge of lifting guidelines  Cash handling experience is required  Knowledge and experience using a cash register, debit machine and/or credit card processing is a definite asset.  Brand awareness and retail experience would be a definite asset  Able to stand for long periods, there is frequent twisting, bending, crouching, and reaching  Ability to lift/move on a regular basis up to 25 pounds  Self-motivated and disciplined.  Good listening, interpersonal and customer service skills  Strong oral and written communication skills  With direction and support, become part of a productive team  Provide an original copy of a Background Check that is satisfactory to The Salvation Army, in its sole discretion, is required. The screening is secured either through the National Canadian Policy Information Centre (CPIC) or through a local police detachment.  May require screening through The Salvation Army Abuse Registry.  Support for and an understanding of the mission and purpose of The Salvation Army in Canada.  NOTE: Alternative combinations of education and experience may be considered</p> <p>This is a temporary full-time time position based on 35 hours per week for up to three (3) months. Shifts will vary as per the Thrift Store hours of operation, Monday to Saturday; 10:00 a.m. to 4:00 p.m. Includes a ½-hour unpaid meal break where applicable. Flexibility in scheduling is required. The supervisor will set the hours of work and work schedule. Shifts will include days, and weekends.</p> <p>Either party may terminate this temporary employment contract for any reason and at any time by providing the other with one (1) weeks written notice.</p> <p style="text-align: center;">Interested applicants must respond in writing with a cover letter and resume</p> <p style="text-align: center;"><b><u>We thank all applicants, however, only those candidates to be interviewed will be contacted.</u></b></p> <p style="text-align: center;"><i><b>The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements. Internal Applicants, please advise Department Heads of your intentions prior to submitting your application.</b></i></p>			

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world. Each position contributes to the mission of The Salvation Army.